

# BELFAST EDUCATION AND LIBRARY BOARD

## Special Educational Services For pupils living in the BELFAST BOARD AREA

*It is important to retain this booklet for your  
Information throughout the statutory  
Assessment procedure*



March 2012

## INTRODUCTION

Many children will at some time in their school career have special educational needs of some kind. In most cases these needs will be met by their ordinary school, sometimes with specialist help. In a few cases, the Education and Library Board may decide to draw up what is called a statement of special educational needs. This describes the child's needs and the special help to be provided.

The statutory assessment process can be daunting for parents and it may help to talk to someone about the procedure or to access additional information.

The following addresses and telephone numbers may be useful if you need advice about the statutory assessment procedure.

**Mrs Anne Patience - Manager of Statutory Operations  
Special Education Section**

Belfast Education and Library Board

40 Academy Street

BELFAST BT1 2NQ

Telephone No: 02890564120 Fax No : 02890564186

Website [www.belb.org.uk](http://www.belb.org.uk)

**Mr Martin Clarke – Principal Educational Psychologist  
Educational Psychology Service**

Belfast Education and Library Board

40 Academy Street

BELFAST BT1 2NQ

Telephone No: 02890564033 Fax No 02890564386

Website [www.belb.org.uk](http://www.belb.org.uk)

**Ms Pamela Woods – Chief Education Welfare Officer  
Educational Welfare & Child Protection Service**

Belfast Education and Library Board

40 Academy Street

BELFAST BT1 2NQ

Telephone No: 028 90564356 Fax No 02890564398

Website [www.belb.org.uk](http://www.belb.org.uk)

As part of the statutory assessment process the Belfast board is obliged to seek medical advice about your child. The Doctor who will carry out the medical assessment can be contacted at your local health clinic. The four clinics in the Belfast area are listed below:

### **North / West Belfast**

Dr A McMillan  
Associate Specialist Child Health  
Carlisle Health and Well Being Centre  
40 Antrim Road  
BELFAST BT15 2AA  
Tel No 08453006650

### **South Belfast**

Dr D Primrose  
Staff Grade Paediatrician  
Bradbury Centre  
1-17 Lisburn Road  
BELFAST  
BT9 7AA  
Tel No: 028 90912140

### **East Belfast**

Dr D Primrose  
Staff Grade Paediatrician  
Holywood Arches Health Centre  
Westminster Ave North  
BELFAST  
BT4 1NS  
Tel No 02890563373

It is very important that you bring your child for the medical examination when an appointment is sent to you as the clinical medical officer must produce advice as part of the statutory assessment procedure.

**Non attendance for a medical may result in a statement of special educational needs not being completed which may prevent a child being placed appropriately.**

**Other Education and Library Board  
Addresses and Websites for information**

**South Eastern Education and Library Board**

Grahamsbridge Road  
DUNDONALD BT16 OHS  
Tel No 90 566200  
Website [www.seelb.org.uk](http://www.seelb.org.uk)

**North Eastern Education and Library Board**

County Hall  
182 Galgorm Road  
BALLYMENA BT42 1HN  
Tel No 25 653333  
Website [www.neelb.org.uk](http://www.neelb.org.uk)

**Western Eastern Education and Library Board**

1 Hospital Road  
OMAGH BT79 0AW  
Tel No 82 411411  
Website [www.welb.org.uk](http://www.welb.org.uk)

**Southern Eastern Education and Library Board**

3 Charlemount Place  
The Mall  
ARMAGH BT16 9BA  
Tel No 37 523811  
Website [www.selb.org.uk](http://www.selb.org.uk)

## **SPECIAL EDUCATIONAL SERVICES AVAILABLE IN THE BELFAST BOARD AREA**

### **Belfast Hospital School**

Provides education for children while in hospital or while they are recuperating at home.

### **Clarawood Support Service (KS2)**

Provides support in mainstream primary for children with emotional and behavioural difficulties and, where appropriate, part-time placement in Clarawood School.

### **Education Other Than at School (EOTAS)**

Education is provided by teachers through Loughshore ERC, both on site and in various venues across the city for pupils of secondary school age.

### **Harberton Support Service (Learning Difficulties)**

Provides support in mainstream primary for children with learning difficulties.

### **Harberton Support Service (Emotional and Behavioural Difficulties) (KS1)**

Provides support in mainstream primary schools for children with emotional and behavioural difficulties, and where appropriate, part time placement in Harberton School.

### **Mitchell House Support Service**

Provides advice to all mainstream or special schools on meeting the needs of children with physical difficulties.

### **Park Outreach Support**

Provides support in mainstream secondary schools for children with learning difficulties.

### **Peripatetic Support Service**

This service provides support for children with specific literacy difficulties in mainstream primary schools. The service also supports pupils with a hearing and/or visual impairment.

### **Preschool Home Intervention Scheme**

Provides advice and support to the families of pre- school children with significant developmental delay or learning difficulties.

### **Secondary Pupil Support Service / Link**

The service will provide outreach support to pupils with emotional and behavioural difficulties in mainstream secondary schools, and, where appropriate, support pupils withdrawn from mainstream schools to continue their education in a unit.

### **St Gerard's Support Service**

Provides support in mainstream primary and secondary schools for children with learning difficulties.

### **Visually Impaired Advisory Service**

This service, provided by Jordanstown Schools and by the Regional Vision Resource Base (RVRB) located at the Fortwilliam Centre, Belfast, provides advice to mainstream or special schools on meeting the needs of children with visual difficulties.

### **Oakwood ASD Service (Autistic Spectrum Disorder)**

The ASD service provides advice and support to all schools.

### **Education Transitions Service**

This service provides advice and support to parents and pupils aged 14+ who have a statement of special educational needs.

For further information please contact: 90564367 / 90564338

## **SPECIAL SCHOOLS IN THE BELFAST EDUCATION AND LIBRARY BOARD AREA**

**School**      **Belfast Hospital School**  
**Principal - Mrs Michelle Godfrey**  
**(Acting)**  
Royal Belfast Hospital for Sick Children  
Falls Road  
BELFAST BT12 6BE  
Tel No            90 633498

Age            4 – 19 years  
Intake        Boys and Girls  
Group        Primary and Secondary (KS1 – 4)  
Type         Medical

**School**      **Cedar Lodge School**  
**Principal - Mrs Julie Murphy**  
24 Landsdowne Park North  
BELFAST BT15 4EA  
Tel No            90 777292

Age            4 – 16 years  
Intake        Boys and Girls  
Group        Primary and Secondary (KS1 – 4)  
Type         Delicate emotional, social or medical

**School**      **Clarawood School**  
**Principal - Mrs J Brown**  
Clarawood Park  
BELFAST BT5 6FR  
Tel No            90 472736

Age            8 - 11 years  
Intake        Boys and Girls  
Group        Primary  
Type         Social, emotional and behavioural  
difficulties

**School** **Fleming Fulton School**  
**Principal - Mr J Taylor**  
Upper Malone Road  
BELFAST BT9 6TY  
Tel No 90 613877

Age 3 – 19 years  
Intake Boys and Girls  
Group Nursery, Primary and Secondary (KS1-4)  
Type Physical disability, some of whom may have learning difficulties.

**School** **Glenveagh School**  
**Principal - Mrs F Lenaghan**  
Harberton Park  
BELFAST BT9 6TX  
Tel No 90 669907

Age 7 – 19 years  
Intake Boys and Girls  
Group Primary and Secondary (KS2 – 4)  
Type Severe learning difficulties

**School** **Greenwood House Assessment Centre**  
**Principal - Mrs S Stirling**  
Greenwood Avenue  
BELFAST BT4 3JJ  
Tel No 90 471000

Age 4 – 7 years  
Intake Boys and Girls  
Group Primary (Years 1 and 2)  
Type Assessment and speech and language disorders

**School**      **Harberton School**  
**Principal - Mr M McGlade**  
Harberton Park  
BELFAST BT9 6TX  
Tel No            90 381525

Age              4 – 11 years  
Intake           Boys and Girls  
Group           Primary (KS1 – 2)  
Type              Moderate learning difficulties, social,  
                      emotional and behavioural difficulties,  
                      units for reading and behaviour.

**School**      **Harberton Diagnostic Nursery Unit**  
**Principal - Mr M McGlade**  
Harberton Park  
BELFAST BT9 6TX  
Tel No            90 381525

Age              3 – 4 years  
Intake           Boys and Girls  
Group           Pre-School  
Type              Assessment

**School**      **Loughshore Educational Resource**  
**Centre**  
**Teacher in Charge - Mrs G Cameron**  
889 Shore Road  
Newtownabbey BT36 7DH  
Tel No            90 773062

Age              11 – 16 years  
Intake           Boys and Girls  
Group           Secondary (KS3 - 4)  
Type              Social, emotional and behavioural  
                      difficulties

**School** **Mitchell House School**  
**Principal - Mrs K Hancock**  
Marmount  
Holywood Road  
BELFAST BT4 2GU  
Tel No 90 768407  
Age 3 – 19 years  
Intake Boys and Girls  
Group Nursery, Primary and Secondary (KS1-4)  
Type Physical disability

**School** **Oakwood School and**  
**Assessment Centre**  
**Principal - Mrs T McCann**  
Harberton Park  
BELFAST BT9 6TX  
Tel No 90 605116  
Age 3 – 7 years  
Intake Boys and Girls  
Group Nursery and Primary (KS1)  
Type Severe learning difficulties

**School** **Park Education Resource Centre**  
**Principal - Miss M Wilson**  
145 Ravenhill Road  
BELFAST BT6 8GH  
Tel No 90 450513  
Age 11 – 16 years  
Intake Boys and Girls  
Group Secondary (KS3 + 4)  
Type Moderate learning difficulties

|               |  |
|---------------|--|
| <b>School</b> | <b>St Gerard's Educational Resource Centre</b><br><b>Principal - Mrs S McIntaggart</b><br>Upper Springfield Road<br>BELFAST BT12 7PQ<br>Tel No 90 245593 |
| Age           | 4 - 16 years   |
| Intake        | Boys and Girls   |
| Group         | Primary and Secondary (KS1 - 4)  |
| Type          | Moderate learning difficulties<br>and Reading Unit   |

## **SPECIAL UNITS (Primary)**

**School** **BALLYGOLAN PRIMARY SCHOOL**  
**Acting Principal - Mrs B McBride**  
41/83 Serpentine Road  
Newtownabbey BT36 7HB  
Tel No 90 370091

Age 3 - 11 years  
Intake Boys and Girls  
Group Primary (KS1 -2)  
Type Partial hearing unit/speech and language unit

**School** **HOLY TRINITY PRIMARY SCHOOL**  
**Principal - Mrs Armstrong**  
Monagh Link  
Turf Lodge  
Belfast BT11 8EG  
Tel No 90 616465 (Main School)  
90 612266 (Units)

Age 4 - 11 years  
Intake Boys and Girls  
Group Primary (KS1-2)  
Type Partial hearing unit  
Moderate learning difficulties unit

**School** **St Teresa's Speech and Language Centre**  
**Principal - Mrs C Molloy**  
Head of Unit: Miss Nuala Campbell  
Glen Road  
BELFAST BT11 8BW  
Tel No 90431871

Age 4 - 7 years  
Intake Boys and Girls  
Group Primary (KS1)  
Type Speech and language difficulties

**School**      **TAUGHMONAGH PRIMARY SCHOOL**  
**Principal - Mrs J Douds**  
Findon Gardens  
Belfast BT9 6QL  
Tel No            90 669698

Age            4 - 11 years  
Intake        Boys and Girls  
Group        Primary (KS1-2)  
Type         Speech and language Unit

**School**      **ORANGFIELD HIGH SCHOOL (PHU)**  
**Principal - Ms K Burrell**  
Cameronian Drive  
Belfast BT5 6AW  
Tel No            90 805040

Age            11 – 16 years  
Intake        Boys and Girls  
Group        Secondary (KS3-4)  
Type         Partial hearing unit

### **SPECIAL UNITS (Post-Primary)**

**School**      **ST VINCENT'S CENTRE**  
**Principal - Mr B Davey**  
Willowfield Drive  
Belfast BT6 8HN  
Tel No            90 461444

Age            11 - 16 years  
Intake        Boys and Girls  
Group        Secondary (KS3 – 4)  
Type         Social, emotional and behavioural difficulties

**SCHOOLS AND UNITS OUTSIDE BELFAST USED BY  
BELFAST EDUCATION AND LIBRARY BOARD**

**School**     **BEECHLAWN SCHOOL**  
**Acting Principal - Mrs B Green**  
**(SEELB)**  
3 Dromore Road  
Hillsborough BT26 6HY  
Tel No         92 682302

Age            9 – 11 years  
Intake         Boys and girls  
Group         Primary (KS1 + 2)  
Type          Reading Unit

Age            11 – 16 years  
Intake         Boys and Girls  
Group         Secondary (KS3 + 4)  
Type          Moderate learning difficulties

**School**     **CREGAGH PRIMARY (PHU)**  
**Principal - Mr Milligan     (SEELB)**  
Mount Merrion Avenue  
Belfast BT6 0FL  
Tel No         90 401246

Age            4 - 11 years  
Intake         Boys and Girls  
Group         Primary (KS1 + 2)  
Type          Partial hearing unit

**School**      **KILLARD HOUSE**  
**Principal – Mr W Haddick**      **(SEELB)**  
Cannyreagh Road  
Donaghadee  
BT21 0AU  
Tel No              91 882361

Age              4 – 16 years  
Intake           Boys and Girls  
Group           Primary and Secondary (KS 1 – 4)  
Type              Moderate learning difficulties

**School**      **LONGSTONE SCHOOL**  
**Principal - Mr T Howard**      **(SEELB)**  
Millar's Lane  
Dundonald BT16 0DA  
Tel No              90 480071

Age              4 – 16 years  
Intake           Boys and Girls  
Group           Primary and Secondary (KS 1 – 4)  
Type              Moderate learning difficulties

**School**      **TOR BANK SCHOOL**  
**Principal - Mr C Davis**      **(SEELB)**  
718 Upper Newtownards Road  
Belfast BT16 0RG  
Tel No              90 484147

Age              3 - 19 years  
Intake           Boys and Girls  
Group           Nursery, Primary and Secondary  
                         (KS 1 – 4)  
Type              Severe learning difficulties

**School HILLCROFT SPECIAL SCHOOL**  
**Principal - Mr A Smith (Acting)**  
**(NEELB)**

3 Manse Way  
Newtownabbey  
BT36 5UW

Tel No 90 837488

Age Nursery – 19 years

Intake Boys and girls

Group Nursery , Primary and Secondary  
(KS 1 – 4)

Type Severe learning difficulties

**School JORDANSTOWN SCHOOLS**  
**Principal - Mrs A Magee (NEELB)**

85 Jordanstown Road  
Newtownabbey BT37 0QE  
Tel No 90 863541

Age 4 – 19 years

Intake Boys and girls

Group Primary and Secondary (KS1 – 4)

Type Auditory and visually impaired

**School ROSTULLA SPECIAL SCHOOL**  
**Principal - Mrs F Burke (NEELB)**

2 – 6 Jordanstown Road  
BT37 0QF

Tel No 90 862743

Age 4 – 16 years

Intake Boys and girls

Group Primary and Secondary (KS 1 – 4)

Type Moderate learning difficulties

**School**      **THORNFIELD SPECIAL SCHOOL**  
**Principal - Mr C Burns (NEELB)**  
8 / 12 Jordanstown Road  
Newtownabbey BT37 0QF  
Tel No            90 851089

Age              4 – 16 years  
Intake            Boys and girls  
Group            Primary and Secondary (KS 1 – 4)  
Type              Speech and language difficulties

**School**      **CAMPHILL COMMUNITY**  
**GLENCRAIG**  
**Principal - Mr Reynolds**  
4 Seahill Road  
Craigavad, Holywood  
Co Down    BT18 0DB  
Tel No            90 423396

Age              4 – 19 years  
Intake            Boys and girls  
Group            Primary and Secondary (KS 1 – 4)  
Type              Severe learning difficulties (day and residential)

Occasionally the board will seek placement for a child outside Northern Ireland. This will occur if no appropriate educational provision is available in Northern Ireland.

### **Dispute Avoidance and Resolution Service (DARS)**

The Dispute Avoidance and Resolution Service (DARS) came into effect on 1 September 2005 and aims to resolve disagreements between Education and Library Boards or Boards of governors of schools and parents about the way in which they carry out their responsibilities towards children with special educational needs (SEN) and to resolve disagreements between parents and schools about the provision being made for children with special educational needs.

If you want support from the ELB DARS service telephone 028 37512383 and ask for the DARS Manager or contact the DARS Manager in the BELB Mr John McCullough, 02890564030.

Further advice and information about Special Educational Needs for parents and schools including DARS can be accessed on the education and library boards' website <http://www.education-support.org.uk>

**There is also an SEN Information Officer in each board.**

**The SEN Information Officer for the Belfast Education and Library Board is Bernadette McIntyre, 02890564273 or email: [Bernadette.McIntyre@belb.co.uk](mailto:Bernadette.McIntyre@belb.co.uk)**

## Notes



***Belfast Education and Library Board  
40 Academy Street  
Belfast BT1 2NQ***

*(Tel) 028 90 564000*

*(Fax) 028 90 564186*

*(Web) [www.belb.org.uk](http://www.belb.org.uk)*